KLAMATH COMMUNITY COLLEGE
CERTIFIED NURSING ASSISTANT II PROGRAM
Admission process

Phase I- Registration- Current students may register online. New students must see student service representative in founder's hall to register for HEA 100.

Phase II- Background- Students will be emailed information to complete their background check with Castlebranch. Background check must be started prior to day one of class.

> **Review about background checks**
> **by Department of Humans Services and Oregon State Board of Nursing via these links.**
>> Oregon Department of Human Services criminal history requirements and policies located in Division 7 located at
>> http://arcweb.sos.state.or.us/pages/rules/oars_400/oar_407/407_007.html
>>
>> Oregon Board of Nursing's criminal history requirements and policies found in Division 1 of the Nurse Practice Act located at
>> https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=215762

Phase III- Orientation First day of class. Review of required data. Covers course policies, complete required OSBN and KCC paper work and CPR schedule.

Phase IV- Screenings All screens must come back clear by the 4th week of the term. Results for drug screen, background check, TB testing and updated immunizations (Hepatitis B, Tdap and TB test)

For other questions please go to the website at:
https://www.klamathcc.edu/Academics/Programs/Nursing-Assistant

> **FOR HEA 100 for details see the website** https://www.klamathcc.edu/kcc_new/media/Degree-Programs/Nursing%20Assistant/2018-19/DearHEA-100-Applicant-3-23-2018.pdf

Feel free to make an appointment for questions at 541-880-2271 or culp@klamathcc.edu

FYI COSTS MAY CHANGE WITHOUT NOTICE.
This is just an estimate for you while preparing for the class.

College's cost prior to class

5 credit class fees: $150/credit $750.00
Facility fee: $45.00
Student government fee: $12.50
Tech fee: $40.00
ID card & name tag $10.00
Lab fees: $180.00
TOTAL college fees   **$ 1037.50**

Out of pocket fee:

Book cost: $125.00 (varies with companies)
CastleBrach: $127.00 (drug screen, criminal background, & fingerprinting)
TB test $40.00 A chest X-ray may be required after TB skin (fees varies with providers)
Hep B injection $210.00 (varies with provider for the series)
2 Uniforms: $40.00 - $100.00 costs varies with store chosen

Shoes: $40.00 - $100.00 cost varies with store chosen
Watch with secondhand $10.00-$50.00
Gait belt: $12.00 -$20.00 cost varies with store chosen
Out of pocket fee Total: **$604.00 to $897.00**

TOTAL COST   **$ 1472.00 to $1765**

PLUS, THOSE ADDITIONAL FEES OR COST AS CHANGES OCCUR: Additional expenses: class supplies (3 ring binder, notebook paper, pens/pencils, highlighter, etc) financial aid is available to qualifying students. Contact the Financial Aid Office or Student Services at: (541) 882-3521 for details.

If the student takes HEA 113 within a year of completing HEA 100 they do not need to redo these fees:
Drug screen:
Finger prints:
Criminal background screen:
TB test
Hep B injection
2 Uniforms:
Watch:
Shoes:
Gait belt:

Dear HEA 113 Applicant,

Thank you for your interest in Klamath Community College's Certified Nursing Assistant 2 Training Course (HEA 113). HEA 113 is a 5credit course, consisting of lecture, lab and clinical. A board approved curriculum; Covering knowledge, skills and abilities that endorse optimal persons independence and support behaviors that promotes positive healing within acute, rehabilitation and dementia setting.

Prerequisite: Must hold a current, unencumbered Oregon CNA 1 certificate; have their name listed on the Oregon CNA Registry, and instructor approval. Consider this letter your invitation to start the application process. Take the time to read through this document and then please follow this check list of instructions:

This course is no longer web restricted. Current student may register online. New students will need to see student service representative. So please read the information carefully, be proactive about the requirements. Enrollment is limited with a first-come, first-serve basis.

- ✓ CPR for healthcare providers will be taught in class. If You provide the instructor with a copy of American Healthcare provider CPR card which includes certification in adult/child/infant-one and two-person AED-Issued by American Health Association. This certification must be current for the duration of the program.
- ✓ You must show proof of current immunizations: MMR, two-step TB/PPD skin test or QuantiFERON-TB Gold (QFT) blood test or Chest X-ray, Hepatitis B and Tdap. These must be completed prior to clinical preferable before the first day of class. This done by completing screenings and immunizations and recording dates on the Oregon Certificate of Immunization Status for Colleges & Universities form found on Klamath Community College website under programs.
- ✓ Background check if will be completed on orientation day. Background check is started your email contains date and time sensitive steps.
- ✓ Submit your current email address for prompt communication.
    We will be using your email to send time sensitive information. If you do not check your email regularly or do not have an updated email address, this will impact the completion of the application process.

Consider this letter your invitation to start the application process. Please contact the instructor with questions at 541-880-2271 or student services 541-882-3521. Take the time to read through this document. Prepare to provide needed documentation for this program. Promptness is key as enrollment is limited to 8 students on a first-come, first-serve basis.

Best wishes as you begin a new adventure!
Sincerely,

Marylin Culp, RN
NA Program Director and Instructor
Klamath Community College
(541) 880-2271 or (541) 880-2270